

GAVILAN COLLEGE CURRICULUM MEETING
Monday, April 14, 2008
2:30 p.m. BU 118

MINUTES

In Attendance: D. Besson-Silvia, S. Carr, E. Crook, S. Dodd, B. Donovan, V. Krimsley, B. Lawn, R. Lee, F. Lopez, E. Luna, M. Machado, J. Maringer, T. Newman, J. Olivas, R. Perez, L. Tenney, D. Van Tassel, D. Young, D. Stone, Guest: Linda Mirch.

I. Call to Order

The meeting was called to order at 2:40 pm by Susan Dodd.

II. Agenda Adjustments

Moving forward on the agenda the following items to discuss first:

Items: IV. A. 6.

V. a.

IV. A. 2.

III. Approval of Consent Agenda

A. Minutes of March 10, 2008

MSC (M. Machado/D. Van Tassel) unanimous

● Agenda Adjustment

IV. A. 6. REQUEST TO CONVERT NON-COMPLIANT DEGREE TO COMPLIANT DEGREE OR CERTIFICATE OF ACHIEVEMENT

a. Convert University Studies (IGETC) A.A. and University Studies (CSU) A.A. to Liberal Arts A.A. Degree

b. Convert University Studies (CSU) A.A. to Certificate of Achievement in CSU General Education

c. Convert University Studies (IGETC) A.A. to Certificate of Achievement in IGETC

Revisions made to be correct with IGETC. Modifications can be made once these proposals have been approved by the Chancellor's Office.

MSC (E. Luna/R. Lee) unanimous

● Agenda Adjustment

V. Action Item A. Double Counting for Degree Requirements

For counting, students will be allowed to use the system in the current catalog or whatever is in place at the time. All Counselors are informed about this change in order to assist students. Aligns with Title V.

MSC (E. Crook/D. Van Tassel) unanimous

● Agenda Adjustment

IV. A. 2. MODIFICATION TO EXISTING COURSE – FORM C

a. AJ 179P Juvenile Counselor Core

Cross-listing with JLE 179. We have entered into a Memorandum of Understanding

With the Santa Clara County Probation Office. Guest Linda Mirch was present to answer questions.

MSC (E. Crook/E. Luna) unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. Carpenter Apprenticeship Program

This is a whole new discipline – the program was being run in Morgan Hill by American River College (out of their service area). They were asked to leave and Gavilan is in the process of acquiring this 17 course program, with a set curriculum owned by the Nor-Cal Carpenters Training Committee. We have formatted it for Curriculum Committee review and approval, as it must meet Title V regulations for grading, SLOs. Courses will be housed and taught in Morgan Hill; instructors will be Gavilan employees and must meet minimum qualifications.

MSC (D. Van Tassel/D. Young) unanimous

b. CD 109 Child Health, Safety and Nutrition

Part of the Spanish CD Certificate; first step in meeting matrix for the State to allow licensing. An appropriate text in Spanish just became available. Jesse is concerned about the transferability; and the course number is an issue. Concerns were voiced about the Spanish language text and the course content – will it be the same, or be more or less rigorous than the course currently being taught in English.

MSC (E. Luna/J. Maringer) passed, with 3 opposed

c. CD 119 Spanish Introduction to Child Development and Education Studies

Part of the Spanish CD Certificate. Concerns that the course description is too broad for the content. This is an overview of the entire CD program/profession including campus resources, services, courses, ESL. Other colleges offer this as a 3-unit course with substantially less content. Course number is not appropriate as a transfer level course; number should be reconsidered.

MSC (D. Besson-Silvia/D. Van Tassel) approved, 1 abstaining vote

d. LIB 740 Information Competency for AH 180 Students

e. LIB 741 Information Competency for AH 3 Students

f. LIB 742 Information Competency for AH 11 Students

These are non-credit modules taught by the Library Staff and used as student resources; they are attached to AH 180, AH 3 and AH 11. It is not required, but students are automatically co-registered when they sign up for AH 180, 3 or 11. Instructor recommends, but they are not required for course grade. (Similar to the LIB 732 course.) Modules can be accessed when help is needed.

MSC (B. Lawn/D. Van Tassel) approved, 1 abstaining vote.

2. MODIFICATION TO EXISTING COURSE – FORM C

a. AJ 179P Juvenile Counselor Core

See agenda adjustment above.

b. CD 160 Child Care First Aid and CPR

Part of the 17 unit Spanish CD Certificate. The First Medic course materials have just become available in Spanish.

MSC (D. Besson-Silvia/E. Crook) approved, 1 abstaining vote

c. CSIS 20 COBOL

Concerns expressed regarding completion of homework assignments and does that meet the SLO's.

MSC (B. Lawn/J. Maringer) approved, 1 abstaining vote

d. GUID 1/PSYC 5 Self-Assessment and Career Development

Questions concerning the justification for the increase from a 2 to a 3 unit course.

The content of each of the topics has expanded and could not be adequately covered in a 2 unit course, meeting on a 1 day per week format.

MSC (R. Lee/D. Besson-Silvia) unanimous

e. PE 14A Fundamentals of Basketball

f. PE 14B Fundamentals of Basketball

g. PE 24 Individualized Weight Training

h. PE 25 Soccer

i. PE 27 Basketball

j. PE 64 Individualized Cardiovascular Fitness

k. PE 65 Baseball

MSC (E. Luna/D. Young) unanimous (All PE classes were voted on as a group.)

l. PL 110 Introduction to Paralegalism

This had been inactivated. With the opening of the new South County Courthouse in the near future, this is a course that may serve a possible need in the community.

Sherrean wanted to be proactive in bringing back a course that could bring students in to Gavilan and benefit the community.

MSC (D. Besson-Silvia/B. Lawn) unanimous

m. RE 166 Property Management

n. RE 168 Real Estate Escrow

MSC (B. Lawn/J. Maringer) unanimous (Courses were voted on together.)

3. DISTANCE EDUCATION – FORM D

a. CSIS 20 COBOL

Discussion: How will labs be handled in order to meet State requirements?

Homework cannot be counted as lab work, and should be mentioned in the course

outline. Other schools use projects sent through the mail for evaluation as lab work.

Lecture is a passive activity for students-hearing lecture and taking notes. Lab is

active for students where they are actually working on something.

MSC (D. Young/J. Maringer) approved, 1 abstaining vote

b. LIB 740 Information Competency for AH 180 Students

c. LIB 741 Information Competency for AH 3 Students

d. LIB 742 Information Competency for AH 11 Students

We will wait until after the second reading is approved before considering these Form D's.

e. RE 166 Property Management

f. RE 168 Real Estate Escrow

MSC (D. Besson-Silvia/J. Maringer) unanimous (Courses were voted on together.)

4. MODIFICATIONS TO EXISTING PROGRAM – FORM F

a. Social Science – AA Degree

Social Science Department updating the degree with a “Community Studies” concentration. They are not deleting the current AA degree in Social Science.

MSC (D. Young/B. Lawn) unanimous

b. Computational Preparation for Bioinformatics – AA Degree and Certificate of Achievement

Changing the 17 unit certificate to 18 units and adding a matching AA degree.

MSC (D. Young/J. Maringer) unanimous

5. NEW PROGRAM OR CERTIFICATE – FORM G

a. Spanish Early Childhood Education – Certificate of Proficiency

Students are eligible for ESL Assessment and classes at any time. Concerns about possible time gap between students completing the Spanish CD and enrolling for ESL classes. The ESL Life Skills classes (now non-credit) will be held all over the district this fall and could help in this area.

No vote on this today. Sherrean will review and bring back at the next meeting.

VI. Information

A. [Community Education Summer 2008 Classes](#)

Some Community Ed classes appear to overlap Gavilan Math classes. The Community Ed classes are high school not college classes and are designed for students who were not successful in college level courses. They have been requested by parents. Terry will follow up with Russell regarding his concerns.

B. [Courses to be Updated](#)

Keep working on them. First tackle the classes that are currently being taught, then expand from there. Please use the forms from the curriculum website, as Bonnie is always revising them.

VII. Adjournment

At 4:00 pm by consensus.

Submitted by:

Diane Stone

Edited by:

Susan Dodd

Distribution:

S. Au-Yeung, K. Bedell, D. Besson-Silva, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, V. Krimsley, B. Lawn, R. Lee, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, J. Olivas, J. Parker, J. Pruitt, A. Rosette, C. Salvin, J. Stewart (ASB Representative), L. Tenney, D. Van Tassel, E. Venable, D. Young, G. Cardinalli, K. Day, M. Cortes, T. Newman, O. Magana, A. Oropeza, C. Starr, D. Stone